

Invitation of quotation
for
Supply of E-Books for Medical Stream
At
All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admin/Gen/43-01/2023-AIIMS.JDH

Inquiry Issue Date : 30th December, 2023

Last Date of Submission : 08th January, 2024 at 03:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur – 342005, Rajasthan

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**Invitation of quotation for Supply of E-Books for Medical Stream
at AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of E-Books for Medical Stream for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 08.01.2024 03.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under:-

**“QUOTATION FOR SUPPLY OF E-Books for Medical Stream AGAINST
INQUIRY NO. ADMN/GEN/43-01/2023-AIIMS.JDH” DUE ON 08.01.2024
03.00 PM”**

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GSTIN and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**

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- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) **Delivery Period** –within 30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms &Conditions:

- A) **Rates must be quoted FOR basis (including Freight charges, GST/ Taxes and Insurance etc.)**
- B) **Rates must be quoted in Indian Rupees Only.**
- C) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- D) The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- E) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
L1 will be decided on basis of unit price per book inclusive of all taxes.
- F) It is mandatory to produce price proof documents (Publisher’s/Importer’s/Distributors’ invoice and publisher’s catalogue) along with bills for foreign titles. Price proof is also required for Indian edition of foreign titles and Indian publications where price is not available in printed form. Price proof should contain signature and seal of the supplier.
- G) The latest / revised edition shall be supplied. Certificate stating that latest edition of Books

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(Indian & Foreign) is quoted must be submitted by the Bidder.

- H) The suppliers shall replace free of charge any defective book supplied by them due to faulty printing or pagination, soiled copy or any other reason.
- D) The qualifying bidder should supply at minimum 100% of the books which are listed in awarded purchase order.

Deputy Director (Administration)

Encl.: Annexure 1 (Certificate for Price Justification)
Annexure 2 (List of Non-Blacklisting Certificate)
Annexure 3 (List of Books)
Annexure 4 (Format of price bid)

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Annexure 1

CERTIFICATE OF PRICE JUSTIFICATION

Inquiry No.:

I/We, M/s. _____ certify that the rates provided are our best rates and we have not given these materials to any Government Department/PSU/Institution for lesser than these rates in last one year.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder :

Annexure 1

NON BLACKLISTING CERTIFICATE

[To be submitted on letterhead]

I/We hereby certify that the [Name of the company / firm] has not been ever blacklisted/debarred by any Central / State Government / Public Undertaking / Institute on any account.

I/We also certify that firm will be supplied the item as per the specification given by AIIMS Jodhpur and also abide all the terms and conditions stipulated in quotation inquiry.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and AIIMS Jodhpur may imposed any action as per quotation inquiry rules.

Date: Name :

Place: Business Address :

Signature of Bidder :

Seal of the Bidder :

Annexure 3

List of e-Books

| S No | Date of Publication/ Year | Title | Ed. | Author | Subject | Publisher |
|------|---------------------------|-------------------------------------------------------------------|-----|------------------------|---------------------------------------------------------------------------|-----------|
| 1 | 14-03-2019 | Fundamentals of Mental Health Nursing | 0 | K. Sugand et al | medicine and health clinical medicine | Oxford |
| 2 | 24-03-2016 | Oxford Handbook of Clinical and Healthcare Research | 0 | S. Ray et al | medicine and health medical statistics and methodology | Oxford |
| 3 | 31-07-2014 | Oxford Handbook of Clinical Examination and Practical Skills | 2 | J. Thomas et al | medicine and health medical skills clinical skills | Oxford |
| 4 | 01-08-2010 | Oxford Handbook of Clinical Rehabilitation | 2 | A. Ward et al | medicine and health clinical medicine | Oxford |
| 5 | 01-08-2010 | Oxford Handbook of Complementary Medicine | 0 | E. Ernst et al | medicine and health primary care | Oxford |
| 6 | 01-08-2010 | Oxford Handbook of Critical Care | 3 | M. Singer et al | medicine and health critical care | Oxford |
| 7 | 25-07-2012 | Oxford Handbook of Epidemiology for Clinicians | 0 | H. Ward et al | medicine and health public health and epidemiology | Oxford |
| 8 | 25-06-2020 | Oxford Handbook of General Practice | 5 | C. Simon et al | medicine and health clinical medicine | Oxford |
| 9 | 14-03-2019 | Oxford Handbook of Genitourinary Medicine, HIV, and Sexual Health | 3 | L. Mitchell et al | medicine and health clinical medicine | Oxford |
| 10 | 22-02-2018 | Oxford Handbook of Geriatric Medicine | 3 | L. Bowker et al | medicine and health clinical medicine geriatric medicine | Oxford |
| 11 | 10-01-2019 | Oxford Handbook of Humanitarian Medicine | 0 | A. Kravitz | medicine and health clinical medicine | Oxford |
| 12 | 24-11-2016 | Oxford Handbook of Infectious Diseases and Microbiology | 2 | M. TãŕrÃŕk et al | medicine and health clinical medicine infectious diseases | Oxford |
| 13 | 28-10-2021 | Oxford Handbook of Medical Ethics and Law | 0 | A. Smajdor et al | medicine and health medical ethics | Oxford |
| 14 | 25-03-2021 | Oxford Handbook of Medical Sciences | 3 | R. Wilkins et al | medicine and health preclinical medicine | Oxford |
| 15 | 26-03-2020 | Oxford Handbook of Medical Statistics | 2 | J. Peacock et al | medicine and health medical statistics and methodology | Oxford |
| 16 | 23-04-2020 | Oxford Handbook of Nutrition and Dietetics | 3 | J. Webster-Gandy et al | medicine and health allied health professions dietetics and nutrition | Oxford |

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|----|------------|--------------------------------------------------------------|---|---------------------|------------------------------------------------------------------------|--------|
| 17 | 01-03-2013 | Oxford Handbook of Occupational Health | 2 | J. Smedley et al | medicine and health occupational medicine | Oxford |
| 18 | 25-10-2018 | Oxford Handbook of Oncology | 4 | J. Cassidy et al | medicine and health radiology radiation oncology | Oxford |
| 19 | 01-09-2011 | Oxford Handbook of Pain Management | 0 | P. Brook et al | medicine and health clinical medicine | Oxford |
| 20 | 11-07-2019 | Oxford Handbook of Palliative Care | 3 | M. Watson et al | medicine and health clinical medicine palliative medicine | Oxford |
| 21 | 26-11-2020 | Oxford Handbook of Pre-hospital Care | 2 | I. Greaves et al | medicine and health emergency medicine | Oxford |
| 22 | 31-10-2013 | Oxford Handbook of Reproductive Medicine and Family Planning | 2 | E. McVeigh et al | medicine and health reproductive medicine | Oxford |
| 23 | 24-02-2022 | Oxford Handbook of Sleep Medicine | 0 | G. Leschziner | medicine and health clinical medicine neurology | Oxford |
| 24 | 30-11-2012 | Oxford Handbook of Sport and Exercise Medicine | 2 | D. MacAuley | medicine and health clinical medicine sports and exercise medicine | Oxford |
| 25 | 28-10-2021 | Oxford Handbook of Tropical Medicine | 5 | R. Davidson et al | medicine and health clinical medicine | Oxford |
| 26 | 27-01-2022 | ESC Textbook of Cardiovascular Nursing | 0 | C. Jennings et al | Nursing | Oxford |
| 27 | 10-12-2020 | Oxford Handbook of Cardiac Nursing | 3 | K. Olson | Nursing | Oxford |
| 28 | 26-11-2020 | Oxford Handbook of Trauma and Orthopaedic Nursing | 2 | R. Jester et al | Nursing | Oxford |
| 29 | 26-11-2020 | Oxford Handbook of Primary Care and Community Nursing | 3 | J. Brook et al | Nursing | Oxford |
| 30 | 10-11-2020 | Nursing OSCEs | 0 | C. Caballero et al | Nursing | Oxford |
| 31 | 10-11-2020 | Fundamentals of Mental Health Nursing | 0 | V. Clarke et al | Nursing | Oxford |
| 32 | 29-10-2020 | Oxford Handbook of Neuroscience Nursing | 2 | S. Woodward et al | Nursing | Oxford |
| 33 | 23-04-2019 | Oxford Handbook of Cancer Nursing | 2 | M. Tadman et al | Nursing | Oxford |
| 34 | 23-04-2019 | Critical Care Nursing | 3 | S. Adam et al | Nursing | Oxford |
| 35 | 26-01-2017 | Oxford Handbook of Midwifery | 3 | J. Medforth et al | Nursing | Oxford |
| 36 | 27-10-2016 | Oxford Handbook of Emergency Nursing | 2 | R. Crouch OBE et al | Nursing | Oxford |
| 37 | 24-03-2016 | Oxford Handbook of Critical Care Nursing | 2 | H. Baid | Nursing | Oxford |
| 38 | 27-06-2013 | Oxford Handbook of Renal Nursing | 0 | H. Ward et al | Nursing | Oxford |

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|----|------|------------------------------------------------------------------------------------|--------------------|---------------------|----|
| 39 | 2020 | Khonsari's Cardiac Surgery: Safeguards and Pitfalls in Operative Technique, 5e | Ardehali | Surgery | WK |
| 40 | 2010 | Hospital Acquired Infections: Prevention & Control | Mathur | Infectious Diseases | WK |
| 41 | 2014 | Textbook of Environmental Medicine, 2/e | Nair | Internal Medicine | WK |
| 42 | 2019 | Washington Manual Infectious Disease Subspecialty Consult 3/e | Kirmani | Internal Medicine | WK |
| 43 | 2018 | Washington Manual General Internal Medicine Consult | Ciesielski | Internal Medicine | WK |
| 44 | 2022 | The Washington Manual of Outpatient Internal Medicine | Lyons | Internal Medicine | WK |
| 45 | 2019 | Bennett & Brachman's Hospital Infections, 6/e | Jarvis | Internal Medicine | WK |
| 46 | 2019 | The 5-Minute Clinical Consult 2020 | Sangeeta Sharma | Medicine | WK |
| 47 | 2020 | Bates' Pocket Guide to Physical Examination and History Taking | Neeraj Nischal | Medicine | WK |
| 48 | 2019 | Lippincott Illustrated Reviews Microbiology SAE edition | Sumathi Muralidhar | Microbiology | WK |
| 49 | 2019 | Kaplan's Clinical Hypertension, 11/e | Kaplan | Neurology | WK |
| 50 | 2019 | Communicate Care Cure, 3e | Thomas | Nursing | WK |
| 51 | 2015 | Handbook of Quality Assurance in Laboratory Medicine | Tambwekar | Pathology | WK |
| 52 | 2009 | Biomedical Research | Jagadeesh | Pharmacology | WK |
| 53 | 2018 | Neuroanatomy for Medical Students | GP Pal | Anatomy | WK |
| 54 | 2011 | Textbook of Retinopathy of Prematurity | Azad | Ophthalmology | WK |
| 55 | 2020 | Cloherty and Starks Manual of Neonatal Care (SAE) | Naveen Jain | Pediatrics | WK |
| 56 | 2022 | Avery & MacDonald's Neonatology: Pathophysiology and Management of the Newborn, 8e | MacDonald | Pediatrics | WK |
| 57 | 2018 | Materials Used in Dentistry, 2/e | Mahalaxmi | Dentistry | WK |
| 58 | 2018 | Microbiology for Dental Students with over 555 MCQs | Nagoba | Dentistry | WK |
| 59 | 2018 | Triumph's Complete Review of Dentistry (2 volume set) | Rajkumar Ramya & | Dentistry | WK |

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|----|------|--------------------------------------------------------------------------|-------------------------|-------------------------|----|
| 60 | 2018 | Quick Review of Oral Anatomy, Histology, Physiology and Tooth Morphology | Rajkumar Ramya & | Dentistry | WK |
| 61 | 2019 | Glenn's Urologic Surgery, 8/e | Graham | Surgery | WK |
| 62 | 2018 | Handbook Of Pediatric Urology 3E | Baskin | Pediatrics | WK |
| 63 | 2020 | The Washington Manual of Echocardiography South Asian Editon | Sukvinder singh | Cardiology | WK |
| 64 | 2020 | The only EKG Book You'll Ever need (SAE) | Kidambi | Cardiology | WK |
| 65 | 2022 | Marriott's Practical Electrocardiography (SAE) | Raja Selvaraj / Strauss | Cardiology | WK |
| 66 | 2011 | Textbook of Emergency Medicine | Suresh David | Emergency Medicine | WK |
| 67 | 2014 | Clinical Research Methodology and Evidence-Based Medicine, 2/e | Ajit N Babu | Internal Medicine | WK |
| 68 | 2013 | Medical Postgraduate Dissertations | Anantha- krishnan | Internal Medicine | WK |
| 69 | 2020 | The Washington Manual of Bedside Procedures, /e | Freer | Internal Medicine | WK |
| 70 | 2016 | Washington Manual of Patient Safety and Quality Improvement | Fondahn | Internal Medicine | WK |
| 71 | 2022 | The Washington Manual of Emergency Medicine (SAE) | Praween Aggarwal | Internal Medicine | WK |
| 72 | 2022 | Manual of Neurological Emergencies | Jagoda | Neurology | WK |
| 73 | 2020 | Localization in Clinical Neurology | Brazis | Neurology | WK |
| 74 | 2019 | Handbook of Obstetric and Gynecologic Emergencies 5/e | Benrubi | Obstetrics & Gynecology | WK |
| 75 | 2022 | Roger's Handbook of Pediatric Intensive care (SAE) | Gandhi & Kamath | Pediatrics | WK |
| 76 | 2020 | Antibiotic basics for clinicians (SAE Edn) | Shrikala Baliga | Pharmacology | WK |
| 77 | 2016 | Clinical Sonography : A Practical Guide, 5/e | Sanders | Radiology | WK |
| 78 | 2019 | Essentials of Skeletal Radiology (volume 1 & 2) | Yochum | Radiology | WK |

Note: The latest / revised edition shall be supplied.

[On the letterhead of firm]

ANNEXURE "4"
PRICE BIDFORM

To,

Deputy Director (Administration),
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. "QUOTATION FOR SUPPLY OF E-Books for Medical Stream AT AIIMS AGAINST THE INQUIRYNO. Admn/Gen/43-01/2023-AIIMS.JDH" DUE ON 08.01.2024 03.00 PM for Supply of E-Books for Medical Stream at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

| S. No. | Department | Title | Author | Publisher | Edition | Qty | In Indian Rupees Only | | | | |
|--------|------------|-------|--------|-----------|---------|-----|-----------------------|-------------------|------------------------------------|-------------------------------------------------|------------------------------------------|
| | | | | | | | MRP | Discount on MRP % | Taxes on Discounted Price (if Any) | Price for Per Book (Including Discount & Taxes) | Total Price (Including Discount & Taxes) |
| 1 | | | | | | | | | | | |

Note:

- The Rate must be quoted in Indian Rupees Only.
- The bidder must quoted their quotation only in above said format on the letter of firm otherwise quotation will be **REJECTED**

Date _____

Place _____

(Name) _____

Name of Firm/Company/Agency _____

GSTIN No.: _____

Bank Name:- _____

Bank Account No.: _____

IFSC Code:- _____

Branch Name: _____

Phone No. _____

Email: _____

(Signature of Authorized Person) _____

Seal: _____